Annex 1

**The International Olympiad on Financial Security**

**(hereinafter “the Olympiad”)**

**registration procedure**

The registration procedure for participating in the Olympiad stages is developed in accordance with the Statute on the procedure for holding the Olympiad, available at <https://rosfinolymp.ru/documents>.

To participate in the Olympiad stages it is necessary to register on the Sodruzhestvo International Social and Educational Digital Platform (hereinafter the “Sodruzhestvo platform”) at <https://sodrujestvo.org>.

1. The Invitation stage gives an opportunity to find out more about the Olympiad tasks format and the technical functions of the Sodruzhestvo platform. The Invitational stage does not require filling in an application form.

2. To participate in the 1st round of the Eliminatory stage it is necessary to fill in the participant application form comprising the following fields:

1. Full name (surname, first name);
2. Gender;
3. Date of birth;
4. Age (if less than 18, the full name and telephone number of a parent or other legal representative are requested);
5. Email;
6. Phone number;
7. Country of residence (select from the list);
8. Citizenship (select from the list);
9. Region of residence (select from the list);
10. City of residence (for Russian participants);
11. Address of residence (for Russian participants);
12. Registration address (for Russian participants);
13. Participant category (school student/university student);
14. Country you are studying in (choose the country from the list). Participants from Armenia, Belarus, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan solve the Olympiad tasks in national universities-members of the International Network AML/CFT Institute (INI);
15. Nomination (for school students - financial security, grade; for university students - nomination from the list);
16. Educational organisation you are studying in;
17. Federal district (educational organization location - for Russian participants);
18. INI educational organisation (to further cooperate and improve financial security knowledge and recommendations for solving tasks);
19. Preferable language for testing (for university students);
20. Year of study;
21. Degree (for university students);
22. Field of study (for university students);
23. Grade (for school students);
24. Consent to personal data processing and transfer.

The Olympiad tasks (tests) will be available in personal accounts on the Sodruzhestvo platform at the scheduled time after registration for the 1st round of the Eliminatory stage.

Following the results of the 1st round of the Eliminatory stage, the participant receives a notification about passing/not passing to the 2nd round of the Eliminatory stage.

3. To participate in the 2nd round of the Eliminatory stage it is necessary to complete the participant application form with the following data:

1. Personal insurance policy number (SNILS) (for foreign participants of the Olympiad the SNILS field is absent);
2. Identity document:
3. Passport: series, number, date of issue, division code, issued by;
4. Birth certificate: series, number, date of issue, issued by (to be filled in case of passport absence).

According to the results of the 2nd round of the Eliminatory stage, the participant receives a notification about passing/not passing to the Qualifying stage.

1. To participate in the Qualifying stage it is mandatory to fully complete the participant application form until June 15, 2025 by uploading the copies of the following documents:
	1. Personal insurance policy number (SNILS);
	2. Identity document (passport/birth certificate);
	3. Certificates from educational organisation;
	4. Completed consent to personal data processing and transfer;
	5. Completed consent to personal data processing permitted by the subject of personal data for distribution;
	6. Participants are not admitted to the Qualifying stage if copies of the documents specified in paragraphs 4.1-4.5 are not uploaded.
	7. Participants must agree to proceed to the Qualifying stage by ticking the appropriate field.
	8. After completing the application form in the participants’ personal account the request will be displayed with the *Under moderation* status;
	9. Based on the moderation results, the application form will be displayed with the following status:
		1. If the uploaded participant data are incomplete, the application form will be returned for revision, specifying the return reason and displaying the request status as *Returned*;
		2. If, based on the moderation results, the application form is rejected due to non-compliance with the requirements for completing the application form fields, the request status is displayed as *Declined*;
		3. If, based on the moderation results, the application form is approved, the request status will be displayed as *Approved*.

Following the results of the Qualifying stage, participants receive a notification about passing/not passing to the final stage.

1. To participate in the Final stage, additional registration on the Sodruzhestvo platform is not required. Those participants who have correctly filled out the application form, uploaded copies of all necessary documents and successfully passed the Qualifying stage will get to the Olympiad Final stage.